

Monroeville Public Library Board Meeting Minutes

August 27, 2024

Meeting held in-person with virtual option

Called to order at 7:01 p.m.

Members present

- Iszauk, Debbie (President, Ward 1)
- Hoffman, Emily (Vice-President, Ward 6)
- Crane, Michael (Secretary/Treasurer, Ward 4)
- Lucas, Cindy (Ward 2)
- Meredith, Kelly (Ward 7)
- Payne, Ruth (Ward 5)
- Markosek, Joe (Ward 3)
- Non-voting
 - Henline, Nicole (Library Director)
 - Rader, Alan (Assistant Director)
 - Bodzioc, Pam (Assistant Director)
 - Singh, Mandal (Gateway School Board Liaison)
 - English, Dave (Past President, ACLA Liaison)
 - Lindsey, Diane (Friends of the Monroeville Public Library)

Agenda

- I. Friends of the Monroeville Public Library
 - A. Congratulations to the staff for FunFest, it was a great success and exceeded last year.
 - B. Thanks to everyone who supported the Five Below fundraiser
 - C. Requested the volunteer sign-up form for the upcoming Book Sale. Friends of the Library Members will once again exchange the provided bags for slightly larger bags for the sale.
 - D. Fundraising slips for the Max and Erma's fundraiser on October 9 will be available in September and at the book sale.
 - E. Thanks to Rader for having early ticket sales for Trivia Night for members of the Friends, staff and board. Ticket sales open to the general public on October 4.
 - F. The planned Friends Week is October 20-26 and will have a table outside the Gallery Space.
 - G. The Friends raised about \$500 from the Art Sale, which will be used for the upcoming 60th Birthday Party.

II. Consent Agenda

- A. Minutes - July 2024
- B. Statistics - July 2024
- C. Finances - July 2024

Motion to approve Consent Agenda

Motion made by Meredith

Seconded by Markosek

Approved with unanimous vote.

III. Director's Report

A. Grant updates

1. Staunton Farms Foundation came to visit, which was very positive. We won't know if we receive the grant until the end of September, which was submitted for \$26,000 for programming.
2. The McElhattan Foundation is coming to visit, which is seen as a good sign; the last time they came for a visit we received the grant we applied for.

B. Pilot Program

1. Rader has tablets for the Board to test for use for accessing Govenda. These tablets are no longer being used for other programs.

C. Love Your Library

1. The draft letter for the September Love Your Library fundraising letter was distributed, any edits, please send to Henline. This year, the names of the Board members will be added in hopes of seeing a recognized name and encouraging others in the community to donate.
2. For those donating over \$250, your name will be added to the mobile of hearts to be displayed throughout the library.

D. FunFest

1. Thanks to all 35 volunteers, the event couldn't have happened without your support. We are estimating at least 2,700 attendees, which is bigger than last year. Huge thanks to Public Works; will ask Poach to thank them at the council meeting as well.

IV. ACLA Report

- A. Hearings for state budgets started this afternoon and RAD asked for a 5% increase, expecting to see a 3% increase for 2025.
- V. Board Committee Training, Strategy Solutions (Deb Thompson and Jacqui Catrabone)
 - A. Three modes of governance for a non-profit board
 1. Fiduciary
 2. Strategic
 3. Generative
 - B. Review of board structure including role of each member, committees, and separation of Board and Library Director's responsibilities
 - C. Proposed board and committee structure, including scope and draft timeline of work

Upcoming Event

- September 20-21 - Book Sale
- October 9 - Max & Erma's Fundraiser through the Friends
- October 19 - Friends Trivia Night
- November 2 - 60th Birthday Party thrown by the Friends

Action items

- Any edits for the Love Your Library Fundraising Letter sent to Henline
- Please share any upcoming Love Your Library social media posts
- Pick up a Love Your Library yard sign if needed
- Please speak with Henline if you have concerns about your proposed committee assignments
- Be on the lookout for the volunteer sign-up link for the Book Sale, will be coming from Bodzioc
- If attended virtually and would like to participate in the pilot program, stop in and pick up a tablet from Rader

Motion to adjourn made by Hoffman
Seconded by Meredith
No discussion
Approved with unanimous vote.

Meeting adjourned at 8:48 p.m.

Next scheduled Board meeting is Monday, September 23 at 7 p.m.