

Monroeville Public Library Board Meeting Minutes

February 24th, 2025

Meeting held virtually

Called to order at 07:04pm

Members present

- Iszauk, Debbie (Immediate Past President, Ward 1)
- Lucas, Cindy (Ward 2)
- Markosek, Joe (Ward 3)
- Crane, Michael (President, Ward 4)
- Payne, Ruth (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Meredith, Kelly (Vice-President, Ward 7)
- Non-voting
 - Henline, Nicole (Library Director)
 - Rader, Alan (Assistant Director)
 - Bodziok, Pam (Assistant Director)
 - English, Dave (Past President, ACLA Liaison)
 - Lindsey, Diane (Friends of the Monroeville Public Library)
 - Eric Poach (Municipality of Monroeville Representative)

Agenda

- I. Friends of the Monroeville Public Library
 - A. Congrats on the success of the literacy event and extending the opportunity to the Friends to join in.
 - B. March will be the Gateway School District Art Show. The Friends will hold a food drive to support the student backpack drive.
 - C. Trivia Night is March 22nd from 6pm-9pm, doors open at 6pm. Tickets go on by March 1st.
 - D. Winter Market will be on December 6th. Slogan is 'Cozy Up to the Library'.

- II. Consent Agenda
 1. Minutes – January 2025
 2. Statistics – January 2025
 3. Finances – unavailable

Motion to approve Consent Agenda
Motion made by: J. Markosek
Seconded by: K. Meredith
Approved with unanimous vote.

- III. Director's Report

- A. The RAD has decided that all libraries should hold Sunday hours.
 - a. The MPL does not have staff currently to accommodate this without losing another day during the week.
 - b. RAD will decrease funding (amount TBD) if libraries will not open on Sunday.
 - c. RAD has not committed to providing funding for the expense of being open on Sundays. This will affect all 47 libraries.

- B. Building Updates- the municipality is working with the alarm company installer to get the system online and ready.
 - a. Alan to schedule a meeting soon to discuss the book walk.
Thank you, Friends, for sponsoring that!

- C. Municipal Committees- the Municipal Manager is creating committees across the boroughs' departments. The MPL was invited to join a communication committee and a fundraising committee and assist with the interviews for the Content Creator position that is to be filled.
 - a. M.K. Lang is the new Assistant Municipal Manager.

IV. ACLA Report – presented by D. English

- A. RAD has decided all the libraires should be open on Sundays. Amy Anderson prepared an estimation regarding the cost of being open on Sundays, including overhead/operation costs and it will cost upward of 2 million dollars. This will impact all 47 libraries.

- B. Salary for library staff and part time staff are part of the impact discussion. A salary survey will be the next step.

V. Municipal Report by E. Poach

- A. Advised he will have a meeting in March with Sara Innamorato, can discuss the RAD Sunday decision.

- B. Board nominations update with two candidates for Ward 4 and how to move forward with our Ward 5 vacancy.
- C. Suggested a report for council on our current fundraising accomplishments to present to them in April.

VI. New Business- No discussion

VII. Policy Updates

- A. Room Rental Policy- Thank you to all who worked on the updated policy.

Motion to approve Room Rental Policy
Motion made by: K. Meredith
Seconded by: J. Markosek
Approved with unanimous vote.

- B. D. Iszauk updated on the board Orientation Manual

VIII. Old Business- No discussion

IX. Committee Updates

- A. Fund Development-Mini Golf statistics; 270 daytime attendees and 90 evening attendees.

- a. Before expenses just over \$11, 000 was made.
- b. Fund development meeting to be held 02/25/25
- c. Next big event will be the Donor Party
- d. Congrats to the Fund Development Committee, two, yearlong sponsorship packages were bought.

- B. Governance- No discussion

X. Executive Session- Not needed

XI. Motion to adjourn meeting at 8:10pm

Motion made by: J. Markosek
Seconded by: K. Meredith
Approved with unanimous vote.

XII. General information and reminders

- A. Next board meeting is Monday March 24th at 7pm.