

Monroeville Public Library Board Meeting Minutes

March 24th, 2025

Meeting held in-person with virtual option

Called to order at 07:04pm

Members present

- Iszauk, Debbie (Immediate Past President)
- Lucas, Cindy (Ward 2)
- Markosek, Joe (Ward 3)
- Crane, Michael (President, Ward 1)
- Kinnunen, Marty (Ward 4)
- Payne, Ruth (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Non-voting
 - Henline, Nicole (Library Director)
 - Rader, Alan (Assistant Director)
 - Bodziok, Pam (Assistant Director)
 - English, Dave (Past President, ACLA Liaison)
 - Lindsey, Diane (Friends of the Monroeville Public Library)
 - Poach, Eric (Municipality of Monroeville Representative)
 - Grace (MPL staff)

Agenda

- I. Friends of the Monroeville Public Library
 - A. Thank you, Alan, for the help with the book walk and ticketing and the staff for the Trivia night. Trivia Night was a success, with 100 people/ 16 teams.
 - B. Max and Erma's fundraiser is April 2nd. Fliers are at the front entrance on the Friends bulletin board.
 - C. Friends offering to help with the Book Walk, it will be a permanent fixture in the main Monroeville Park. The municipality staff will be helping with the set up and construction. Alan has presented a quote and will put in the order for the supplies.
 - D. Thank you to the staff for the support of the food drive. The school
 - E. The Friends will be selling candy at their stand during the November book sale.
 - F. The Five Below fundraiser will start mid-April, check back to the bulletin board for the posting/date.
 - G. December's Cozy Up to the Library is on track.

- H. The next gallery space art reception will be Saturday, March 29th 6pm-8pm.
- I. Friends supporting writing to the state for support of the future of Library funding.

- II. Consent Agenda
 - 1. Minutes – February 2025
 - 2. Statistics – February 2025
 - 3. Finances – February 2025

Motion to approve Consent Agenda
Motion made by: E. Hoffman
Seconded by: C. Lucas
Approved with unanimous vote.

- III. Director's Report

- A. IMLS (Institute of Museum and Library Services) funding is potentially in danger. Nicole urging for us to reach out to our PA senators and PA state representatives to ask about the state appropriations.
- B. No update to being open on Sunday's. Amy Anderson is trying to work on behalf of the libraries in discussions with RAD. Potential funding is a possibility from the state, discussions still on-going. Michele Chicklas is a state representative who may be able to help the library as well.
- C. Grant updates- thank you to the Friends for their help in getting approved for the \$13,000 grant. Grable funding approved for a position between Monroeville and Plum libraries, this initiative has been pushed back a year.
- D. Building Updates- Cameras are installed and functioning.
 - a. As of 03/21/25 the Municipality has committed to the extra \$7,500 for tying in and monitoring the security and fire systems.

b. New cleaning subcontractor has been chosen and started.

E. Economic Impact Study draft was presented.

IV. ACLA Report – presented by D. English

A. No update to being open on Sunday's. Amy Anderson is trying to work on behalf of the libraries in discussions with RAD. Potential funding is a possibility from the state, discussions still on-going.

B. Dave presented past RAD funding figures post questions.

C. ACLA's ask for this year is an increase of 6.2 million. This includes a \$100,000 line item is a memory kit to help those with dimension.

V. Municipal Report by E. Poach

A. Nicole, Mike and Eric to have a meeting with the municipality Thursday the 27th.

B. Discussed the upcoming capital budget deadline of August.

C. Eric will be bringing up the libraries position in the upcoming capital budget discussion at the next council meeting.

D. Potential future usage of the Monroeville Convention Center for programs or events.

E. Update to the open ward seat nomination, that person should be appointed in the April council meeting.

VI. New Business- No discussion

VII. Policy Updates

A. Program policy in the works.

VIII. Old Business- No discussion

IX. Committee Updates

- A. Fund Development-Mini Golf netted \$9800 after expenses.
- B. April 26th is the donor Party at the library. We would like the members of the board to attend.
- C. Charlie and the Chocolate Factory Tea is June 1st. Tickets will be \$40 and on sale to the public May 6th. Caterers are being sought this year to reduce stress on the staff.
- D. Two year-long sponsors will be supporting the Tea. Still looking for added sponsors.

X. Executive Session- Not needed.

XI. Motion to adjourn meeting at 8:28pm

Motion made by: E. Hoffman
Seconded by: C. Lucas
Approved with unanimous vote.

XII. General information and reminders

- A. Next board meeting is Monday April 28th at 7pm.