

Monroeville Public Library Board Meeting Minutes

December 15th, 2025

Meeting held in-person with virtual option.

Called to order at 7:02 pm

Members present

- Crane, Michael (President, Ward 1)
- Lucas, Cindy (Ward 2)
- Markosek, Joe (Ward 3)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Meredith, Kelly (Vice President, Ward 7)

- Non-voting
 - Bodzioc, Pam (Assistant Director)
 - English, Dave (Past President, ACLA Liaison)
 - Lindsey, Diane (Friends of the Monroeville Public Library)
 - Toney, Phillip (New 6th ward rep)

Agenda

- I. Friends of the Monroeville Public Library
 - A. Personal thanks from Diane during this difficult time for her and her family.
 - B. Thank you to the board, MPL staff and volunteers for the successful event, Cozy Up to the Library.
 - C. Cozy Up to the library silent auction is over. Gifts to Go is extended until December 29th.
 - D. The Little Free Library- Mike hasn't received the wood yet, but plans are still on track to finish the project by the end of the year.
 - E. The Five Below fundraiser will be going on from Dec. 7th-Dec.21st.

- II. Consent Agenda
 1. Minutes –November 2025 reviewed.
 2. Finances –November 2025 reviewed.

Motion to approve November Minutes
Motion made by: K. Meredith
Seconded by: J. Markosek

Approved with unanimous vote.

III. Director's Report

- A. Grant updates- The Mcelhatten Grant was awarded! Staunton Farm did not award the MPL their grant this year.
- B. Request put in with the Municipality to look at the flooring in Johnna's Room, it is cracking apart.
- C. The 2026 MPL municipal budget was approved. This will exclude one full-time position.
- D. Building updates
 - a. Fire monitoring-Security. Fire monitoring will be provided by the Able Group (awaiting installation).
 - b. 2026 budget- Mike Strom from the municipality met with Alan and supplied some of the cost expectations for the list of repairs.
 - c. Nooks- small office cubicles for study/meetings, these have been ordered, and we will coordinate with the Municipality for delivery and help with assembly. Usage policies may need to be drafted.

IV. ACLA Report – presented by D. English

- A. The state budget has now passed. 7.1% increase was added to the library subsidies!
- B. RAD Committee did pass their budget and did approve the new formula with a 5% cap limiting fluctuations in the individual libraries

funding going forward. This will benefit our smaller, underserved libraries.

V. Municipal Report- presented by E. Poach

- A. No update

VI. New Business

- A. Congratulations to Alan who was awarded the promotion to assistant director of the Monroeville Senior Center! Thank you for all your wonderful service to the library! We will miss you!
- B. 2026 MPL board meeting updates; February 23rd and August 24th meetings will be via zoom.

Motion to approve 2026 MPL board meeting dates

Motion made by: M. Kinnunen

Seconded by: E. Hoffman

Approved with unanimous vote.

- C. Rose S. will be retiring. She has made an operations manual to assist with her transition. Grace H. accepted the new full-time position as the Organizational and Communications Librarian.

VII. Policy Updates

- A. Data retention options to be considered.

VIII. Old Business

- A. Capital Campaign- no update.

IX. Committee Updates

- A. Fund Development- Meeting on 12/16/25. Fundraisers and developing the fund will now be two separate arms of the fund development committee.

- B. Important 2026 dates: Mini Golf 02/21/26, the Donor Party 4/25/26, Library Tea 06/07/26 and Fun Fest 08/22/26. Spring book sale 05/15/26 and 05/16/26. Fall book sale 09/18/26 and 09/19/2026.
- C. Sponsorships are under way for Mini Golf. The goal is to have every hole sponsored.
- D. 2026 magnet in production will be mailed out to our patrons in our New Years card.

XI. Motion to adjourn meeting at 7:45pm.

Motion made by: J. Markosek
Seconded by: C. Lucas
Approved with unanimous vote.

XII. General information and reminders

- A. Next board meeting is Monday, January 26th at 7:00pm